

## SAMPLE BANK LETTER

(Letter should be printed on bank letterhead)

These sample letters represent the minimum amount of information that is required for the issuance of the I-20. Bank letters should be on bank letterhead and issued no earlier than four months before program start date.

Date:

To Whom It May Concern:

***Sample One:***

Pleased be advised that as of today, the account of \_\_\_\_\_  
(student name or student sponsor's name)

has significantly greater assets than the \$00,000 needed to support the educational  
(total amount of living and educational expenses for one year)

and living expenses of \_\_\_\_\_, while attending the  
(student name)

California Institute of Integral Studies.

Sincerely,

Bank Representative

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***Sample Two:***

This letter is being written to confirm that the account of \_\_\_\_\_  
(student name or student sponsor's name)

currently holds a total of \$00,000. These funds would be available to cover the

educational and living expenses of \_\_\_\_\_, while attending the  
(student name)

California Institute of Integral Studies.

Sincerely,

Bank Representative